WEST VIRGINIA DIVISION OF LABOR
BEDDING SECTION
Room 749-Building 6 Capitol Complex
Charleston, WV 25305
Phone: 304-722-0602 Fax: 304-722-0605
Attn: Joan Webb
Email: joan.e.webb@wv.gov

Application For Bedding License

PLEASE INDICATE PERIOD OF COVERAGE: JULY 1, TO JUNE 30,

COVERAGE STATUS: NEW APPLICATION *or* RENEWAL OF LICENSE #

NATURE OF BUSINESS:
Check eash category below that is applicable to your busines and remit total fee(s) in U.S. funds to **West Virginia Division of Labor at the above address.**

Manufacturer/Importer	$50.00
Renovation and Upholstry	$10.00
Sterilizer (Original)	$25.00
Sterilizer (Renewal)	$10.00

PAYMENT TYPE IN U.S. FUNDS:

CHECK #
MONEY ORDER

TOTAL FUNDS ENCLOSED:
$

BUSINESS INFORMATION — **NOTE:** Please supply phone & fax for a U.S. contact location.

NAME OF FIRM	EMAIL ADDRESS	PHONE NUMBER

ADDRESS	FAX NUMBER

CITY	STATE/PROVIDENCE	COUNTRY	ZIP/POSTAL CODE

MAILING ADDRESS (IF DIFFERENT THAN ABOVE)

ADDRESS

CITY	STATE/PROVIDENCE	COUNTRY	ZIP/POSTAL CODE

NEW REGISTRY MANUFACTURERS

UNIFORM REGISTRY NUMBER	COMPANY NAME SHOWN ON THIS TAG

PRODUCT MANUFACTURED UNDER THIS TAG

PRINCIPAL MATERIALS USED IN THIS PRODUCT

SIGNATURE OF BUSINESS OFFICER	TITLE	DATE

☐ I certify the information reported in this form is true and correct:

IMPORTANT NOTICE

1. You must submit (2) labels for approval before any articles under this act are manufactured, sold or offered for sale in the State of West Virginia.
2. Labels must be a minimum of six (6) square inches in area, and made of linen or like material.
3. If you are applying for a new sterilization license, please contact the office at 304-558-7890 ext. 121 for additional requirements to complete the application process.

OFFICIAL USE ONLY

NOTICE

Effective March 1, 2009, when you provide a check as payment, you authorize us either to use information from your check to make a one time electronic fund transfer from your account or to process the payment as an image transaction. For inquiries, please call 1-866-243-9010.

When we use information from your check to make an electronic fund transfer, funds may be withdrawn from your account as soon as the same day you make your payment, and you will not receive your check back from your financial institution.