

EACH MANUFACTURED HOUSING DEALER MUST GENERATE A CONTRACT WITH EVERY CONSUMER THAT LISTS THE FOLLOWING INSTALLATION STEPS AND SPECIFIES EACH PARTY'S INSTALLATION OBLIGATIONS.

Home Placement Evaluation: *(Must be conducted by a licensed dealer or contractor)*

1. Conducting a soil evaluation (soil test).
2. Designing footings.
3. Physical inspection of the home site.

Site Preparation:

1. Clearing and providing access to site.
2. Rough grading the site.

Installing the Support System:

1. Installing footings.
2. Installing piers, foundation walls and other equivalent systems.

Level and trim the home: *(Must be conducted by a licensed dealer or contractor)*

1. Positioning and leveling the home on its support system.
2. Anchoring the home.
3. Close-in.
4. Trim and adjustment.
5. Cross-over connects (non-electrical).

Utility Connections:

1. Electric.
2. Gas.
3. Sewer Systems.
4. Water.

Installation of Optional Accessory Items:

1. Installation of fascia (skirting).
2. Ventilation of fascia.

Final Grade and Water Control:

1. Footing backfill.
2. Installation of vapor barrier.
3. Final grading of site.

(Dealers may choose the form of contract, but each item above must be part of the contract).