WEST VIRGINIA DIVISION OF LABOR
WEIGHTS AND MEASURES SECTION

Capitol Complex Bldg. 6 Rm 749-B
Charleston, WV 25305
Phone: 304-722-0602 Fax:304-722-0605 email: weights@wv.gov

301B Commercial Device
"PLACED IN SERVICE REPORT"
For use by Service Agencies Registered with WV W&M Only

NAME OF BUSINESS	CONTACT PERSON AT BUSINESS		DATE SERVICE PERFORMED		RFA NUMBER - Obtain from W&M Office
PHYSICAL ADDRESS	CITY	STATE	ZIP CODE	COUNTY	BUSINESS TELEPHONE NUMBER

SCALE CAPACITY	METER FLOW RATE (GPM)

NOTICE **For each newly installed device, you must list the NATIONAL TYPE EVALUATION PROGRAM (NTEP) CERTIFICATE OF CONFORMANCE Number which relates to that device in the "COC" column below.**

DEVICE ID & LOCATION	MANUFACTURER	MODEL NUMBER	SERIAL NUMBER	COC	LIST SERVICE OR CORRECTIONS MADE TO EACH DEVICE

REQUIRED INFORMATION - SERVICE AGENCY STANDARDS AND PLACED IN SERVICE AFFIRMATION

By my signature below, I certify that an RFA number was obtained prior to this installation/service and that the device(s) listed above were installed, and/or calibrated to applicable requirements as set forth in NIST Handbook 44 utilizing procedures outlined in said publication. I also certify that the standards used in such testing and calibrations are currently certified, and that I have sealed all adjustments as required. I have faxed, or mailed this form within 24 hours of placing or returning said device(s) into commercial service. I will maintain a copy of this document for my records.

WV ID NUMBER	NAME OF YOUR SERVICE AGENCY	SERVICE AGENCY PHONE	NAME OF SERVICE AGENT (PRINT)	SERVICE AGENTS SIGNATURE

DESCRIBE STANDARDS USED TO CALIBRTAE DEVICES	LIST THE SERIAL NUMBER OF YOUR STANDARDS	DATE YOUR STANDARDS CALIBRATED	STATE STANDARDS CALIBRATED IN